



EDUCATION POLICY MANUAL
Category: PERSONNEL
DRAFT Policy: 110
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SUPERINTENDENT DESIGNATE

Policy 110

Rationale

In the event of a **short term absence** of the Superintendent of Schools a 'Superintendent Designate' will be appointed to fill in.

Policy:

The Superintendent Designate must:

1. be a BC certified teacher
2. be an experienced principal (former or current) of CISPG in good standing
3. have training and experience with Safe Schools
4. be knowledgeable of and able to implement the policies of the CISPG Board
5. have credibility with the CISPG Board, Pastors and Principals

Duties are as follows:

1. Communicate with schools regarding any emergency situations.
2. Handle all press related communication.
3. Liaison with Superintendent.

The Superintendent Designate will receive a daily stipend in addition to their regular salary amount.