



CATHOLIC INDEPENDENT SCHOOLS DIOCESE OF PRINCE GEORGE

6500 Southridge Avenue
Prince George, British Columbia V2N 5P9
Phone (250) 964-5642 Fax (250) 964-2101

cis@cispg.ca www.cispg.ca

POSITION DESIRED

- Permanent
 Part-Time
 Substitute

TEACHER APPLICATION FORM

Date: _____

Please Print

Name _____ Social Insurance No. _____	
SURNAME	GIVEN NAMES
Address _____ City _____	
Prov. _____	Postal Code _____ Telephone () _____
Email address: _____	
If previously employed under a different name and/or relevant education records are registered under a different name, please indicate the name used. _____	
Are you legally eligible to accept employment in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>	
I am a Canadian citizen <input type="checkbox"/> Landed immigrant <input type="checkbox"/> Holder of a valid work permit. <input type="checkbox"/>	
Languages other than English: Spoken _____ Written _____	
Religion _____	Pastor _____ Parish _____
Parish Address _____ Phone _____	
Baptismal Certificate Attached <input type="checkbox"/>	
Church Marriage Certificate Attached <input type="checkbox"/> or not applicable <input type="checkbox"/>	
Do you know of any reason why you should not be employed in a capacity in which you work, or will be in contact with children? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, explain _____	
Have you ever been convicted of a criminal offence? Yes <input type="checkbox"/> No <input type="checkbox"/>	
(In the case of a pardon or conditional or absolute discharge, answer no)	

TEACHER CERTIFICATION

BC Certification: Standard Certificate # _____ Professional Certificate # _____
Held <input type="checkbox"/> or Applied for <input type="checkbox"/> Please give date applied for _____
Please attach copy of BC Teaching Certificate
Other Certificates Held: _____ Name(s) and Place(s) Issued

EDUCATION (Please submit transcripts)

University or Other Institute	Degree	Years Attended	Areas of Study	
			Majors	Minors

UNIVERSITY TRAINING: Total years beyond secondary school _____
TEACHER TRAINING: Elementary ____ yrs. Secondary ____ yrs. Other _____

TEACHING EXPERIENCE: B.C. ____ Years Other ____ Years TOTAL _____
 Present Employment: _____ How long? _____

SUMMARY OF TEACHING EXPERIENCE: (If none, state practice teaching details)

From M/D/Y	To M/D/Y	Position Held Grades Taught	F.T.E. of Teaching time	Location	Names and Addresses of Superintendents or Principals

SPECIAL TRAINING OR EXPERIENCE – Circle areas which may apply and describe:

Art Audio-Visual Business Ed. Counselling Dramatics French Other	Home Economics Industrial Arts Music Physical Education Religious Education Special Education _____
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SUMMARY OF OTHER WORK EXPERIENCE: Include work with voluntary or service organizations.

Year	Position Held	Employer/Organization	Employer's Address

PREFERRED TEACHING POSITION

Please state in order of preference, the grades you wish to teach as well as any subject areas in which you have a special interest.

1st Choice _____ 2nd Choice _____

Note: Every effort will be made to place you in your preferred area; however, please understand that this is not always possible.

REFERENCES: Pastor’s reference must be included. Please ensure that your Pastor receives the online Pastor reference form. Applicant without prior teaching experience should list the names of two University instructors, one of which must be from the Faculty of Education.

Name	Phone	Position and Address

State briefly why you are interested in teaching in the Diocese of Prince George.

ADDITIONAL INFORMATION OR COMMENTS: Please include a brief statement of relevant interests, experiences or other biographical material. A resume should be submitted.

As a prerequisite to teaching in the Catholic Schools, Diocese of Prince George it is a condition of employment that the teacher:

- (a) holds the academic and professional credentials required in British Columbia, i.e., valid British Columbia teacher's certification issued by the BC Teacher Regulation Branch.
- (b) Is professionally competent to teach the Catholic religion as approved for the Diocese and by the CIS Board and is willing to do so;
- (c) Undertakes to be living evidence of fundamental Catholic values – a teacher is expected to recognize that his/her personal lifestyle has an impact not only upon the development of youth but upon his/her credibility with youth;
- (d) Agrees to take further instruction or training from time to time to update and maintain competence in teaching the Catholic religion.

The applicant further understands that an exemplary Catholic lifestyle includes regular participation in the sacraments of the Church and a lifestyle in keeping with the principles of the Gospel and teachings of the Catholic Church.

DECLARATION and SIGNATURE

I certify that the statements made by me in this application are true and complete to the best of my knowledge and beliefs and are made in good faith. I also understand that if any of these statements are untrue my appointment to a position may be terminated or rescinded at any point.

Date

Signature of Applicant

FOR OFFICE USE ONLY

Interviewed by: _____ Date: _____

General Remarks