

Sample Pay Stub—Salaried Employees



Walter Manager
 Cost Center: 130
 Additional Fed Tax: \$0

Payroll #: D00041	Employee #: 0010	Pay Period: 2010-08-15-2010-08-28	Payment Date: 2010-09-03 Period #: 18	If you opt to have additional federal tax collected, this amount will appear here.
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Employee Balances		
Description	Current	YTD
Pension	70.00	1,218.00
Vac Accrual	420.00	7,278.37
Sick Accrual		40.00

Employee Balances

The Employee Balances section shows the amounts of Employer Paid Benefits (RRSP contribution, taxable benefits, vacation time, etc.) that are deposited into your account.

Current: This column reflects the amount for this pay period.

YTD: This column shows the total amounts accumulated since the beginning of the year (Year-to-Date).

Earnings

All Earnings paid out to you, including regular pay (salary or hourly); overtime pay, sick pay, and vacation pay.

Hours: Refers to hours worked, if applicable.

Rate: Refers to hourly wage or total salary amount paid.

Current: This column reflects the gross amount paid to you in this pay period.

YTD: This column reflects the total amount paid to you since the beginning of the year (Year-to-Date).

Earnings				
Description	Hours	Rate	Current	YTD
Salary		3,500.00	3,500.00	60,900.00
Sick Hrs				350.00
Vacation Pay				2,100.00

Deductions			
Description	Current	YTD	
Federal Tax	796.79	14,476.24	
CPP		2,163.15	
EI		747.36	
Pension	70.00	1,260.00	
Social Club	5.00	20.00	
Support	789.96	13,410.96	

Summary			
	Gross Pay	Deductions	Net Pay
Current	3,500.00	1,661.75	1,838.25
YTD	63,350.00	32,077.71	31,272.29

Deductions

Any applicable Deductions will appear in this section.

Current: This column reflects the amounts of each deduction taken off of your paycheque in this pay period.

YTD: This column reflects the amounts of each deduction taken since the beginning of the year.

Statutory Deductions: An employer has a legal obligation to withhold statutory deductions, which are: CPP or QPP (Quebec only) contributions, EI and QPIP (Quebec only) premiums, and federal and provincial income tax. Everywhere except in Quebec, provincial tax is collected as part of the federal income tax deduction. Quebec has separate deductions for federal and provincial taxes.

Other Deductions: You may also have legal deductions (e.g. garnishments and family support deductions); company-compulsory deductions (e.g. union dues, your portion of benefit plan premiums); and voluntary deductions (e.g. Canada Savings Bonds, charitable donations).

Earnings Summary

Gross Pay: Your total amount of earnings, before deductions.

Deductions: Your total amount of statutory and other deductions.

Net Pay: Your total amount of earnings after deductions. This is the amount that will appear on your paycheque.

Current: This row reflects the totals for this pay period.

YTD: This row reflects the totals for the year-to-date (YTD).

Sample Pay Stub—Hourly Employees



If you opt to have additional federal tax collected, this amount will appear here.

Abby Gail Nichols
Cost Center: 130
Additional Fed Tax: \$20

Payroll #: D00041	Employee #: 0004	Pay Period: 2010-08-15-2010-08-28	Payment Date: 2010-09-03 Period #: 18	Deposit: XXX-XXXXX-XXXXXX \$1,213.72 Seq #: 18807996
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Employee Balances

Description	Current	YTD
Pension	50.40	716.00
Group Insurance	28.73	488.41
Vac Accrual	100.82	3,272.95
Sick Accrual		-8.00

Employee Balances

The Employee Balances section shows the amounts of Employer Paid Benefits (RRSP contribution, taxable benefits, vacation time, etc.) that are deposited into your account.

Current: This column reflects the amount for this pay period.

YTD: This column shows the total amounts accumulated since the beginning of the year (Year-to-Date).

Earnings

Description	Hours	Rate	Current	YTD
Reg Hours	80.00	21.00	1,680.00	23,866.50
OT Hours				15.75
Stat Pay				1,008.00
Vacation Pay				1,848.00
Uniform Premium	10.00	.04	.40	.80

Deductions

Description	Current	YTD
Federal Tax	240.97	3,721.03
CPP	79.01	1,239.08
EI	29.94	474.99
Pension	50.40	802.15
Royal Bank RRSP	25.00	450.00
Social Club	5.00	20.00
Group Insurance	21.36	363.12
Cell Phone	15.00	255.00

Summary

	Gross Pay	Deductions	Net Pay
Current	1,680.40	466.68	1,213.72
YTD	26,739.05	7,325.35	19,413.70

Earnings

All Earnings paid out to you, including regular pay (salary or hourly); overtime pay, sick pay, and vacation pay.

Hours: Number of hours worked during pay period.

Rate: Hourly wage.

Current: This column reflects the gross amount (number of hours multiplied by rate) paid to you in this pay period.

YTD: This column reflects the total amount paid to you since the beginning of the year (Year-to-Date).

Deductions

Any applicable Deductions will appear in this section.

Current: This column reflects the amounts of each deduction taken off of your paycheque in this pay period.

YTD: This column reflects the amounts of each deduction taken since the beginning of the year.

Statutory Deductions: An employer has a legal obligation to withhold statutory deductions, which are: CPP or QPP (Quebec only) contributions, EI and QPIP (Quebec only) premiums, and federal and provincial income tax. Everywhere except in Quebec, provincial tax is collected as part of the federal income tax deduction. Quebec has separate deductions for federal and provincial taxes.

Other Deductions: You may also have legal deductions (e.g. garnishments and family support deductions); company-compulsory deductions (e.g. union dues, your portion of benefit plan premiums); and voluntary deductions (e.g. Canada Savings Bonds, charitable donations).

Earnings Summary

Gross Pay: Your total amount of earnings, before deductions.

Deductions: Your total amount of statutory and other deductions.

Net Pay: Your total amount of earnings after deductions. This is the amount that will appear on your paycheque.

Current: This row reflects the totals for this pay period.

YTD: This row reflects the totals for the year-to-date (YTD).