

CISPG Payroll Schedule

August 2018 - July 2019

Pay Period End Date	Pay Period Number	Pay Deposit Date	Submission Deadline by NOON on:
Jul 31 (July 21-31)	14	July 31	July 23
August 15	15	August 15	August 9
August 31	16	August 31	August 27
September 15	17	September 14	September 10
September 30	18	September 28	September 24
October 15	19	October 15	October 9
October 31	20	October 31	October 25
November 15	21	November 15	November 9
November 30	22	November 30	November 26
December 15	23	December 14	December 10
December 31	24	December 31	December 18
January 15	1	January 15	January 8
January 31	2	January 31	January 24
February 15	3	February 15	February 8
February 29	4	February 28	February 21
March 15	5	March 15	March 8
March 31	6	March 29	March 15
April 15	7	April 15	April 8
April 30	8	April 30	April 23
May 15	9	May 15	May 8
May 31	10	May 31	May 24
June 15	11	June 14	June 7
June 30	12	June 28	June 24
July 15	13	July 15	July 8
July 31	14	July 31	July 24

To confirm

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Pay information includes: Timesheets, Leave Applications, New Employee Packages, Copy of any new Contracts or Letters of Appointment and any other pertinent information required to process an employee's pay for the current pay period.

ALL PAY INFORMATION MUST BE SUBMITTED ON THE DATE REQUIRED BY 10 AM.

[Submissions to be sent by email to payroll@cispg.ca](mailto:payroll@cispg.ca)