



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Thursday January 24, 2019 – 5:00pm
Pastoral Centre Board Room**

MINUTES

Present: Fr. Rectorino Tolentino Vicar General (Chairperson)
Fr. John Garden Chancellor
Sandra Caffrey Central Representative

GoToMeeting

Fr. Terry Brock Member
Bina Tucker Western Representative
Colleen Easson Bishop Appointed/CISCBC/CCSTA Representative
Chris Dugdale Superintendent of Schools
Gregory Krabes Bishop Appointed Member

Regrets

Bishop Stephen Jensen President
Yvonne Becotte Northern Representative

Principal Reps

Jenny Schroeder Principal – St. Mary's School
Kathleen Barth Principal – Immaculate Conception School

Administration:

Laurie Hooker Executive Assistant (Recording)

1. Call to Order
The meeting was called to order at 5:02pm

2. Prayer & Introductions
Fr. Rector opened the meeting with a prayer.

3. Acceptance of Agenda

The Agenda for the Board meeting of January 24, 2019 be accepted with an addition to 9.1 – Pastor signatures on contracts

4. Approval of the Minutes from November 21, 2018

Motion: CISPGBOD 2019.01.24.01
M/ Fr. John Garden S/ Bina Tucker

That the Minutes of the Board meeting of November 21, 2018 be approved.
CARRIED

5. **CIS Financial Statements – Fr. John Garden**

Motion: CISPGBOD 2019.01.24.02

M/ Colleen Easson S/Gregory Krabes

To accept the CISPGB financial statements as presented.

CARRIED

6. **CIS policy revisions**

6.1 Policy 310 revision & TIC sheet

Motion: CISPGBOD 2019.01.24.03

M/ Fr. Terry Brock S/Colleen Easson

To accept CIS Policy #310 with amended clarity wording.

CARRIED

6.2 Policy 506 revision

Motion: CISPGBOD 2019.01.24.04

M/ Gregory Krabes S/ Sandra Caffrey

To accept the CIS policy #506 as presented.

CARRIED

6.3 Policy 503 rescind

Motion: CISPGBOD 2019.01.24.05

M/ Fr. John Garden S/ Colleen Easson

To rescind the CIS policy #503 as presented due to redundancy with other policies.

CARRIED

7. **Report from Superintendent of Schools – Chris Dugdale**

Written report provided with attachments.

8. **Prepared Director Reports**

8.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (report provided)

8.1.1 - Gregory Krabes – Bishop appointed

8.2 Regional Reports

8.2.1 Northern Representative – Yvonne Becotte (report provided)

8.2.2 Central Representative – Sandra Caffrey (report provided)

8.2.3 Western Representative – Bina Tucker

Bina did not provide a written report – She attended the St. Anthony's School council meeting by video, other schools have upcoming meetings she will attempt to attend as well.

9. **New Business**

9.1 Pastor signatures on contracts – REVISED ON MARCH 7, 2019

This item was brought forward from the Leadership meeting in September; in checking policies in place there is no requirement of Pastors to sign employment contracts. Chris reported this is not the norm in other Dioceses. Discussion resulted in a recommendation for two of the following three people to sign teacher and support staff contracts. The Principal will sign all contracts, the Pastor or School Council Chair to be the second signature.

10. Next CISPg Board Meetings

Thursday March 7, 2019 – CISPg Board of Directors meeting 5:00pm

Thursday May 9, 2019 – CISPg Board of Directors meeting 5:00pm

Thursday June 20, 2019 – CISPg Board of Directors meeting 5:00pm

September Leadership Team meeting – September 12, 2019 – 7:00pm

September/October BOD & AGM meeting - TBD

November BOD meeting - TBD

11. Adjournment

Meeting adjourned at 6:25pm

12. In Camera meeting.

No items for an in camera meeting at this time.

**Next CISPg BOD meeting will be held on
Thursday, March 7, 2019 at 5:00pm**