



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Wednesday November 21, 2018 – 5:00pm
Pastoral Centre Board Room**

MINUTES

Present:	Bishop Stephen Jensen Fr. Rectorino Tolentino Fr. John Garden Bina Tucker Sandra Caffrey	President Vicar General Chancellor Western Representative Central Representative
GoToMeeting	Fr. Terry Brock Colleen Easson Yvonne Becotte	Member Bishop Appointed/CISCBC/CCSTA Representative Northern Representative
Regrets	Gregory Krabes	Bishop Appointed Member
Guests	Jenny Schroeder Kathleen Barth	Principal – St. Mary's School Principal – Immaculate Conception School
Administration:	Chris Dugdale Maggie Daly Laurie Hooker	Superintendent of Schools Finance Officer Executive Assistant (Recording)

1. **Call to Order**

The meeting was called to order at 5:07pm

2. **Prayer & Introductions**

Bishop Jensen opened the meeting with a prayer.
Round table introductions with new directors took place.

3. **Acceptance of Agenda**

The Agenda for the Board meeting of November 21, 2018 be accepted with an addition to 9.2 - CISPGBOD minutes distribution.

4. **Approval of the Minutes from October 11, 2018**

Motion: CISPGBOD 2018.11.21.01
M/ Colleen Easson S/ Fr. John Garden

That the Minutes of the Board meeting of October 11, 2018 be approved.
CARRIED

5. Final school budgets – Maggie Daly

Questions related to why some schools do not have in their budget French Grant funding or special ed. funding. Maggie explained schools have to apply for the French grant based on Core French numbers provided in each school. Ministry requirements are for French to be taught from grade 5 up. One school does not have funded special ed. students. The breakout of special ed. funding is still a work in progress; this will be implemented for 2019-2020 budgets.

Motion: CISPG BOD 2018.11.21.02
M/ Colleen Easson S/ Fr. Rectorino Tolentino

To accept the final school budgets as presented.
CARRIED

6. CIS Financial Statements – Maggie Daly

Motion: CISPG BOD 2018.11.21.03
M/ Bina Tucker S/ Yvonne Becotte

To accept the CIS financial statements as presented.
CARRIED

7. Report from Superintendent of Schools – Chris Dugdale

Written report provided with the agenda – short video clip of grade 2 student Hiring staff continues for CISPG administrative office, Notre Dame in Dawson Creek and Sacred Heart School.

Chris is looking at media training for himself and the school Principals for winter 2019

8. Prepared Director Reports

- 8.1 CISCBC/CCSTA – Colleen Easson – (report provided)
- 8.2 Regional Reports
 - 8.2.1 Northern Representative – Yvonne Becotte (report provided)
 - 8.2.2 Central Representative – Sandra Caffrey (report provided)
 - 8.2.3 Western Representative – Bina Tucker (report provided)

9. New Business

- 9.1 Orientation for new school council members
Bishop Jensen noted that the school council operating guide on the CISPG website has information that should be shared. Pastors have been asked to review this document with the principal and chair to offer suggestions for improvements.
- 9.2 CISPG – BOD Minutes distribution
Approved BOD minutes will be posted on the CISPG website.

10. Next CISPg Board Meetings

Thursday January 17, 2019 – Leadership Team meeting 7-8pm
Thursday January 24, 2019 – CISPg Board of Directors meeting 5:00pm
Thursday March 7, 2019 – CISPg Board of Directors meeting 5:00pm
Thursday May 9, 2019 – CISPg Board of Directors meeting 5:00pm
Thursday June 20, 2019 – CISPg Board of Directors meeting 5:00pm
September Leadership Team meeting - TBD
September/October BOD & AGM meeting - TBD
November BOD meeting - TBD

11. Adjournment

Meeting adjourned at 6:00pm

12. In Camera meeting.

Leadership Team meeting Thursday January 17th 7-8pm

**Next CISPg BOD meeting will be held on
Thursday, January 24th, 2019 at 5:00pm**