



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Wednesday September 18, 2019 – 5:00pm
Pastoral Centre Board Room**

MINUTES

In Attendance:

Present:	Bishop Stephen Jensen	President (Chairperson)
	Fr. Rectorino Tolentino	Vicar General
	Colleen Easson	Bishop Appointed/CISCBC/CCSTA Representative
	Sandra Caffrey	Member, Central Representative
	Bina Tucker	Member, Western Representative
GoToMeeting	Fr. Terry Brock	Member
	Gregory Krabes	Member
	Yvonne Becotte	Member, Northern Representative
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)
Guests	Kathleen Barth	Principal – Immaculate Conception School

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer & Introductions

Bishop Jensen opened the meeting with a prayer.

3. Acceptance of Agenda

The Agenda for the Board meeting of September 18, 2019 was accepted

4. Approval of the Minutes from May 9, 2019

Motion: CISPG BOD 2019.09.18.01

M/ Colleen Easson S/ Fr. John Garden

That the Minutes of the Board meeting of September 18, 2019 be approved.

CARRIED

5. CIS Financial Statements – Chris Dugdale

CISPG financials are currently in audit process, they will be presented at the AGM on October 23rd, 2019.

6 Report from Superintendent of Schools – Chris Dugdale (report attached)
CISPG Learning plan and BC Teacher Professional standards also attached.
Chris highlighted the CISVA Christian Curriculum that is being implemented in the schools this year, modules can be seen on the CISVA website. NET (National Evangelization Team) will be in each school in January 2020. CISPG filled 28 teaching vacancies some coming from other Provinces. Principals have limited time in the classrooms this year and there are less LOP classroom teachers. LOP placements for this school year are primarily for specialists (e.g. Music, French, PE)
CKPG TV was doing an interview on school enrollment with Chris on Thursday Sept. 19

8. Prepared Director Reports

8.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (No report)

8.2 Regional Reports

8.2.1 Northern Representative – Yvonne Becotte (report attached)

8.2.2 Central Representative – Sandra Caffrey (no report)

8.2.3 Western Representative – Bina Tucker (report attached)

9. New Business

9.1 CIS Policy review –

9.1.1 Proposed Policy 470 Major Complaints for review
(Replacing #470, 473, 474, 475, 480)

Bishop Jensen addressed the question about the 7-day response clause – as the policy affords an extension for circumstances this clause allows flexibility. Naming this policy MAJOR COMPLAINTS will be made.
Tabled for final editing.

9.1.2 Revised Policy 525 Threats for review

Suggestion to add staff so the policy does not just cover students.

Chris will ensure the Safe Schools language is used to convey the intent of the policy.

Tabled for final editing

9.1.3 Revised Policy 305 and 306 Vice Principal Role/Qualifications for review
Principal will be added to “in consultation with”. One document will be made rather than two numbered policies.

Motion: CISPG BOD 2019.09.18.02
M/ Bina Tucker S/ Yvonne Becotte

That CISPG policy 305 & 306 be approved, with the changes noted.
CARRIED

11. Adjournment at 5:25pm

12. In-Camera meeting convened at 5:30pm

Next CISPG Board meeting dates;

Wednesday October 23, 2019 – CISPG Board of Directors meeting 5:00pm
Annual General meeting to run concurrent to regular BOD CISPG AGM meeting 6:00pm