



CATHOLIC INDEPENDENT SCHOOLS

DIOCESE OF PRINCE GEORGE

www.cispg.ca

PRINCIPAL VACANCY (K-7) AUGUST 1, 2020

NOTRE DAME SCHOOL

DAWSON CREEK, BC

Notre Dame Catholic School <https://cispg.ca> provides a dynamic, relevant and faith-filled Catholic education to approximately 220 students in grades K-7. The school has a long tradition of excellence.

Notre Dame is located in Dawson Creek BC, a vibrant hub in South Peace River area of British Columbia, which has many outdoor pursuits from your back door <http://www.dawsoncreek.ca/>. Dawson Creek has the Kiwanis Performing Arts Centre, an outdoor skating oval and the Encana Events Centre.

The successful candidate will have demonstrated leadership ability in promoting success for all learners within a safe and nurturing Catholic community.

QUALIFICATIONS:

- A living witness of the Catholic faith and active participation in the parish
- Possession of or working towards a Master's degree
- Successful teaching experience
- Successful school administration and/or leadership experience
- Demonstrated leadership in innovative practice and an understanding of the BC Ed Plan and the BC curriculum
- Demonstrated ability to work collaboratively with others
- Superior skills in communication and problem-solving
- Demonstrated commitment to a culture of continuous learning and professional growth
- Proven commitment to advocating for Catholic schools

Qualified applicants are requested to complete and forward the following:

- Cover letter: Describe why you are interested in an administrative position with CISPG and why you think that you would be suited to this position. Include your philosophy of Catholic educational leadership.
- Résumé/Career Portfolio of experience and qualifications pertinent to the position
- Principal application and Pastor Reference, available at cispg.ca/employment
- Three professional references from people who can comment on your teaching, leadership experience or faith that should include your current supervisor, someone with whom you have worked in a leadership capacity, and your pastor (please ensure that your pastor receives the online Pastor Reference Form available from the website)

Questions can be directed to the Superintendent, Mr. Chris Dugdale, by emailing cdugdale@cispg.ca or by phoning 250-964-5642.

This position will be left open until filled.

SUBMIT APPLICATIONS VIA E-MAIL TO: Executive Assistant at cis@cispg.ca