



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING  
Tuesday January 28, 2020 – 5:00pm  
Pastoral Centre Board Room**

**MINUTES**

**In Attendance:**

<b>Present:</b>	Bishop Stephen Jensen	President (Chairperson)
	Fr. John Garden	Chancellor/Treasurer
	Sandra Caffrey	Member, Central Representative
<b>ZOOM Meeting</b>	Fr. Terry Brock	Vicar General
	Colleen Easson	Bishop Appointed/CISCBC/CCSTA Representative
	Yvonne Becotte	Member, Northern Representative
	Bina Tucker	Member, Western Representative
	Gregory Krabes	Bishop appointed Member
<b>Administration</b>	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)
<b>Regrets</b>	Fr. Rectorino Tolentino	Member

**1. Call to Order - The meeting was called to order at 4:59pm**

**2. Prayer & Introductions**

Bishop Jensen opened the meeting with a prayer.

**3. Acceptance of Agenda**

The Agenda for the Board meeting of January 28, 2020 was accepted with a follow up item from December regarding the Admin costs in Immaculate Conception Budget

**4. Approval of the Minutes from December 3, 2019**

Motion: CISPG BOD 2020.01.28.01

M/ Fr. John Garden      S/ Bina Tucker

That the Minutes of the Board meeting of December 3, 2019 be approved  
CARRIED

**5. CISPG Financial Statements (report provided)**

Motion: CISPG BOD 2020.01.28.02

M/ Sandra Caffrey      S/ Yvonne Becotte

To accept he CISPG financial statements as presented.  
CARRIED

**6. Report from Superintendent of Schools – Chris Dugdale** (report provided)

Chris highlighted the recruiting efforts that are occurring currently. Chris attended East Coast campus's in Nova Scotia and New Brunswick, Frances attended UBC and Chris will meet with the UNBC grads on Wednesday January 29. Many pre-interviews were done, and the candidates are eager to find jobs that include coming to northern BC. We already have online applications from some. At this time, CISPG is anticipating 8-10 teaching positions to fill for the 2020-2021 school year.

The NET group of young adults have been very well received in the schools through the Diocese. Staff and students have had many good things to say. Chris will explore options for next year.

Lack of TOC's in communities is a concern, a brief discussion about considering hiring full time TOC positions took place resulting in Chris being asked to take the idea to the Principals for consideration.

**7. Prepared Director Reports**

**7.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed** (no report)

Colleen will attend meetings in Ottawa next week and will have a report for March

**7.2 Regional Reports**

**7.2.1 Northern Representative – Yvonne Becotte** (report provided)

**7.2.2 Central Representative – Sandra Caffrey** (report provided)

**7.2.3 Western Representative – Bina Tucker** (report provided)

**8. Old Business**

**8.1. Motion to move 50% of 2019 year end surplus (\$16,331.89) to legal reserve in the amount of \$8,165.95**

Motion: CISPG BOD 2020.01.28.03

M/ colleen Easson            S/ Gregory Krabes

To move 50% of 2019 year end surplus (\$16,331.89) to legal reserve in the amount of \$8,165.95.

CARRIED

**8.2. IC budget Admin costs – Tabled to March – Chris to find out the rationale.**

**10. Adjournment at 5:28pm**

**11. In-Camera meeting commences at 5:30pm**

**Next CISPG Board meeting date;**

**Tuesday March 10, 2020 BOD – 5:00pm**