



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday March 10, 2020 – 5:00pm
Pastoral Centre Board Room**

MINUTES

In Attendance:

Present:	Bishop Stephen Jensen	President (Chairperson)
	Fr. John Garden	Chancellor/Treasurer
	Sandra Caffrey	Member, Central Representative
	Colleen Easson	Bishop Appointed/CISCBC/CCSTA Representative
	Bina Tucker	Member, Western Representative
ZOOM Meeting	Fr. Rectorino Tolentino	Member
	Yvonne Becotte	Member, Northern Representative
	Gregory Krabes	Bishop appointed Member
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)
Regrets	Fr. Terry Brock	Vicar General
Guests	Jenny Schroeder	Principal – St. Mary's School
	Kathleen Barth	Principal – Immaculate Conception School

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer

Bishop Jensen opened the meeting with a prayer.

3. Acceptance of Agenda

The Agenda for the Board meeting of March 10, 2020 was accepted.

4. Approval of the Minutes from January 28, 2020

Motion: CISPg BOD 2020.03.10.01

M/ Fr. Colleen Easson S/ Fr. John Garden

That the Minutes of the Board meeting of January 28, 2020 be approved
CARRIED

5. CISPg Financial Statements (report provided)

Motion: CISPg BOD 2020.03.10.02

M/ Bina Tucker S/ Yvonne Becotte

To accept the CISPg financial statements as presented.
CARRIED

6. Report from Superintendent of Schools – Chris Dugdale (report provided)
Chris highlighted the recruiting efforts to find 3 Principals and several teachers. Chris attended Trinity Western University for the first time this year; some promising candidates presented themselves. Chris pointed out the noticeable wage difference being offered by CISPG schools in comparison to the competition. Chris is working with the 3 PG principals and the emergency response agencies in PG to complete a VTRA community response plan.

7. Prepared Director Reports

7.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (report provided)

7.2 Regional Reports

7.2.1 Northern Representative – Yvonne Becotte (report provided)

7.2.2 Central Representative – Sandra Caffrey (report provided)

7.2.3 Western Representative – Bina Tucker (report provided)

8. Old Business

8.1. IC budget Admin costs

The increases came from an increase in benefits, salaries related to admin time and Principal wages. A new photocopier lease was entered into in this budget as well.

9. New Business

9.1 CISPG policy 455 motion to rescind

Redundant since RET is in place for this purpose

Motion: CISPG BOD 2020.03.10.03

M/ Fr. Colleen Easson S/ Gregory Krabes

That CIS Policy 455 be rescinded as RET is in place for this purpose.

CARRIED

9.2 June meeting date change – set now for June 23, 2020 5:00pm

10. Adjournment at 5:26pm

11. In-Camera meeting commenced at 5:27pm

Next CISPG Board meeting date;

Tuesday May 5, 2020 BOD – 5:00pm