



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Wednesday October 23, 2019 – 5:00pm
Pastoral Centre Board Room**

MINUTES

In Attendance:

Present:

Bishop Stephen Jensen	President (Chairperson)
Fr. Rectorino Tolentino	Vicar General
Sandra Caffrey	Member, Central Representative
Bina Tucker	Member, Western Representative
Fr. John Garden	

ZOOM Meeting

Fr. Terry Brock	Member
Gregory Krabes	Member
Yvonne Becotte	Member, Northern Representative
Colleen Easson	Bishop Appointed/CISCBC/CCSTA Representative

Administration

Chris Dugdale	Superintendent of Schools
Laurie Hooker	Executive Assistant (Recording)

Guests

Kathleen Barth	Principal – Immaculate Conception School
Jenny Schroeder	Principal – St. Mary's School

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer & Introductions

Bishop Jensen opened the meeting with a prayer.

3. Acceptance of Agenda

The Agenda for the Board meeting of October 23, 2019 was accepted with the addition of new business 8.2 Bequests and 8.3 Allocation of surplus.

4. Approval of the Minutes from September 18, 2019

Motion: CISPGBOD 2019.10.23.01
M/ Colleen Easson S/ Bina Tucker

That the Minutes of the Board meeting of September 18, 2019 be approved noting Fr. John Garden was in attendance.

CARRIED

5. CIS Financial Statements – Review of audited 2018-2019 financial statements – Robin Lund & Michael Binning - PWC

Motion: CISPg BOD 2019.10.23.02

M/ Sandra Caffrey S/ Fr. Rectorino Tolentino

That CISPg audited financial statements be approved and accepted as presented by PWC
CARRIED

6 Report from Superintendent of Schools – Chris Dugdale (report attached)

Chris highlighted the meeting with UNBC Education department staff went well, UNBC will be implementing a 16 Month program in the Fall of 2020. This shorter program will allow CISPg to offer teaching positions earlier in the process of recruitment and hiring.

8. New Business

8.1 CISPg Final Budget for 2019-2020

Motion: CISPg BOD 2019.10.23.03

M/ Bina Tucker S/Yvonne Becotte

That the CISPg budget for 2019-2020 be approved as presented.
CARRIED

8.2 Bequests

A question was raised regarding CISPg asking for bequests to the schools. Fr. Rector reported the stewardship committee are currently working on a planned giving/bequests campaign for the Diocese, once the information is complete the BOD will be informed.

8.3 Allocation of surplus from 2018-2019 financial review

The allocation of surplus will be brought forward to the next BOD meeting for motion.

9. Old Business

9.1 CIS Policy review –

9.1.1 Proposed Policy 470 Major Complaints for review
(Replacing #470, 473, 474, 475, 480)

Motion: CISPg BOD 2019.10.23.04

M/ Colleen Eason S/Yvonne Becotte

That CISPg policy 470 Major Complaints be approved as revised.
CARRIED

9.1.2 Revised Policy 525 Threats for review

Motion: CISPg BOD 2019.10.23.05

M/ Bina Tucker S/ Fr. Terry Brock

That CISPg policy 525 Threats be approved as revised.
CARRIED

11. Adjournment at 5:42pm

12. In-Camera meeting convened at 5:43pm

Next CISPg Board meeting dates;

Will be set at the upcoming AGM meeting

CISPG Board of Directors meetings set for 2019-2020

Board meetings 5:00pm start

Tuesday December 3, 2019 BOD

Tuesday January 28, 2020 BOD

Tuesday March 10, 2020 BOD

Tuesday May 5, 2020 BOD

Tuesday June 16, 2020 BOD

Tuesday September 29, 2020 BOD

Tuesday October 20, 2020 BOD and AGM

Leadership Team meetings 7:00pm start

Tuesday January 14, 2020 CISPG Leadership Team meeting

Tuesday September 15, 2020 CISPG Leadership Team meeting