



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday October 19, 2021 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen Fr. John Garden Colleen Easson	President (Chairman) Secretary/Treasurer Bishop Appointed/CISCBC/CCSTA Representative
ZOOM Meeting	Chris Dugdale Fr. Rectorino Tolentino Lorenzo Sia Fr. Terry Brock Gregory Krabes Bina Tucker	Superintendent of Schools Bishop appointed Member Member, Central Representative Vicar General Bishop appointed Member Member, Western Representative
Excused	Charmaine Moeller	Member, Northern Representative
Guests	Jenny Schroeder Michael Binning	Principal – St. Mary's School Beswick, Hildebrandt, Lund - Auditor
Administration	Laurie Hooker	Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer – Bishop Jensen

3. Acceptance of Agenda

The Agenda for the Board meeting of October 19, 2021 was accepted, noting an *In Camera* meeting will take place.

4. Approval of the Minutes from September 28, 2021

Motion: CISPG BOD 2021.10.19.01
M/ Bina Tucker

S/ Lorenzo Sia

That the Minutes of the Board meeting of September 28, 2021 be approved noting 7.2.3 correction from Bina to Gregory.

CARRIED

5. Appointment of Officer – Bishop Jensen

Motion: CISPG BOD 2021.10.19.02
M/ Fr. Rector Tolentino

S/Gregory Krabes

To recommend appointment of Charmaine Moeller as the Northern Representative, replacing the vacancy term until October 2022.

CARRIED

6. CISPG Financial Statements (report provided) Presented by Michael Binning of BHL Chartered Accounts.

Michael went through the audit report and presented the audited statements for 2020-2021. A modest surplus was carried forward to 2021-2022. Michael stated the financial position of CISPG as a "not for profit" is very good.

Motion: CISPG BOD 2021.10.19.03

M/ Gregory Krabes

S/ Bina Tucker

That the CISPG BOD approve the 2020-2021 audited financial report as presented.
CARRIED

7. Report from Superintendent of Schools – Chris Dugdale (report provided)

Chris reported he has been fortunate to visit four schools this year. Chris is happy to see and meet people in person and conduct school inspections.

Concern was expressed at the amount of teaching time the principals are taking on to cover staff absences. There is a system-wide shortage of TOCs. Principals are redeploying support staff in many instances before making the decision to cover the absence.

8. Prepared Director Reports

8.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (report provided)
Colleen wanted to thank Sandy Marshall with CISVA for preparing her report for this meeting.

8.2 Regional Reports

8.2.1 Northern Representative – (No report provided)

8.2.2 Central Representative – Lorenzo Sia (report provided)

8.2.3 Western Representative – Bina Tucker (report provided)

9. New Business

9.1 CISPG Final Budget for 2021-2022 (attached)

Motion: CISPG BOD 2021.10.19.04

M/ Bina Tucker

S/ Colleen Easson

That the CISPG final budget for 2021-2022 be approved as presented
CARRIED

10. Adjournment at 5:29pm

11. In-Camera began at 5:30pm

Next CISPG Board meeting
Tuesday November 16, 2021 BOD – 5:00pm