



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING  
Tuesday June 21, 2022 – 5:00pm  
Pastoral Centre Board Room & ZOOM**

**MINUTES**

**In Attendance:**

<b>Present</b>	Bishop Stephen Jensen Fr. John Garden	President (Chairman) Secretary/Treasurer
<b>ZOOM Meeting</b>	Colleen Easson Fr. Rectorino Tolentino Charmaine Moeller Lorenzo Sia Fr. Terry Brock Bina Tucker	Bishop Appointed/CISCBC/CCSTA Representative Member Member, Northern Representative Member, Central Representative Vicar General Member, Western Representative
<b>Excused</b>	Gregory Krabes	Bishop appointed Member
<b>Guests</b>	Kathleen Barth	Principal – Immaculate Conception School
<b>Administration</b>	Chris Dugdale Laurie Hooker	Superintendent of Schools Executive Assistant (Recording)

**1. Call to Order - The meeting was called to order at 5:01pm**

**2. Prayer – St. Aloysius Gonzaga – Bishop Jensen**

**3. Acceptance of Agenda**

The Agenda for the Board meeting of June 21, 2022 was accepted.

**4. Approval of the Minutes from May 17, 2022**

Motion: CISPG BOD 2022.06.21.01

M/ Colleen Easson                      S/ Charmaine Moeller

That the Minutes of the Board meeting of May 17, 2022 be approved

CARRIED

**5. CISPG Financial Statements (report provided)**

Motion: CISPG BOD 2022.06.21.02

M/ Bina Tucker                      S/ Fr. Terry Brock

To accept the CISPG financial statements as presented.

CARRIED

## 6. CISPG Preliminary 2022-2023 Budget (file provided)

Motion: CISPG BOD 2022.06.21.03

M/ Bina Tucker

S/ Charmaine Moeller

To approve the CISPG preliminary budget as presented  
CARRIED

## 7. Preliminary 2022 – 2023 school budgets for review (files provided)

Motion: CISPG BOD 2022.06.21.04

M/ Colleen Easson

S/ Lorenzo Sia

To receive the 2022-2023 school preliminary budgets as presented  
CARRIED

A question related to deficit budgets being presented – What is the long-term plan to mitigate this year over year? Chris explained the funding numbers will be more accurate by the final budgets, actual registration numbers will be confirmed and used. Staffing will be in place and the wages will be accurate. It was also noted the schools with deficit budgets have healthy DDF balances noted on the budgets presented.

## 8. Report from Superintendent of Schools – Chris Dugdale (report provided)

Pastor references continue to be difficult for applicants that have been away from their home communities attending post-secondary.

Two Pastors expressed concern they have not been communicated to in relation to setting Faith Development Day up for Term 1. Chris committed to speaking to the principals about this concern, as he had already sent the email and video link to Pastors and Principals last month

## 9. Prepared Director Reports

### 9.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (report provided)

Schools are encouraged to fundraise for [Toonies for Tuition](#). Where there is need schools should apply for tuition assistance.

### 9.2 Regional Reports

#### 9.2.1 Northern Representative – Charmaine Moeller (report provided)

#### 9.2.2 Central Representative – Lorenzo Sia (report provided)

#### 9.2.3 Western Representative – Bina Tucker (report provided)

## 10. Change of meeting dates for Fall 2022

Proposed:

~ September 13, 2022 regular BOD @5pm **CANCELLED**

### NEXT MEETINGS:

~ October 18, 2022 regular BOD@ 5pm and AGM @ 6pm (no change)

~ October 25, 2022 CISPG Leadership Group

Leadership group includes BOD members, Pastors with Schools, School Council Chairs, and Principals

## 11. Adjournment at 5:55pm

## 12. In-Camera – no meeting was held