



Job Posting: Superintendent (CISND) Kelowna

The Catholic Independent Schools of Nelson Diocese (CISND) is seeking an exceptional individual for the position of **Superintendent**, with duties to commence on August 1, 2023.

The Catholic Schools of the diocese of Nelson strive to “make disciples of all the nations” (Matt. 28:19) and to renew all things in Christ. The Catholic school is “the lifeline for the Church” and “an essential instrument for spreading and deepening the faith, for the expansion of Christianity and the Kingdom of God. In partnership with the family and the parish, the Catholic school shares in the saving mission of the Church by teaching Christian truth. Its students are educated to “promote effectively the welfare of the earthly city” and to contribute to the growth of God’s reign here on earth.

The schools of the Nelson Diocese are situated in the beautiful Okanagan and Kootenay regions in the province of British Columbia, Canada. At present, there are six elementary schools and one high school with a population of just over 1200 students. Cranbrook, Nelson, Trail, Penticton, Kelowna, and West Kelowna each host an elementary school, while the grade 8-12 regional high school is in Kelowna.

The Superintendent provides leadership and support to CISND schools. He/She is responsible for the effective operation of the CISND and for the implementation of the policies, procedures and regulations established by the CISND and the Ministry of Education for Independent Schools in the province of British Columbia. He/She works collaboratively with the Bishop, CISND Board of Directors, Pastors, Principals, and the seven Local School Councils to realize these goals. A detailed Superintendent Job Description can be located [here](#).

The successful candidate will:

- Be an active member of a Catholic parish community who understands integrating the Catholic Worldview and values throughout the learning experience.
- Articulate and promote the CISND mission, vision, and philosophy of education.
- Navigate current and future challenges in adherence with this mission, vision, and philosophy of education.
- Be committed to developing “an evangelizing school community which fosters a personal relationship with Jesus in the family of the Church”.
- Demonstrate exceptional collaborative leadership ability.
- Possess effective communication, interpersonal, and public relations skills.

- Have the ability to lead, attract, recruit and retain high quality Catholic school employees.
- Have the ability to strategically and collaboratively engage all members of the school community.
- Demonstrate a strong understanding of CISND and BC Ministry of Education curriculum, policies, and procedures.
- Have a Master’s degree or higher in a field relevant to Catholic education.
- Have a minimum of five years administrative experience, preferably in Catholic schools. This experience should be sufficiently broad to allow for effective leadership across a wide variety of domains.
- Possess a valid BC Teaching Certificate (or be eligible for one).

Send cover letter, resume, pastor’s reference, two personal reference letters, and any additional supporting documentation to Bishop Gregory Bittman:

bishop@nelsondiocese.org

Electronic submissions only please

Deadline for application: **April 20, 2023**

CISND thanks all applicants in advance for their interest; however, only candidates short-listed for an interview will be contacted.

| | | | | | | |
|-----------------------|----------------------|----------------------|-----------------------|-----------------------|-------------------------------------|-------------------------|
| ST. MARY CRANBROOK | ST. MICHAEL TRAIL | ST. JOSEPH NELSON | IMMACULATA KELOWNA | ST. JOSEPH KELOWNA | OUR LADY OF LOURDES WEST KELOWNA | HOLY CROSS PENTICTON |
|-----------------------|----------------------|----------------------|-----------------------|-----------------------|-------------------------------------|-------------------------|