



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday November 15, 2022 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen Fr. John Garden Colleen Easson Lorenzo Sia	President (Chairman) Secretary/Treasurer Bishop Appointed/CISCBC/CCSTA Representative Member, Central Representative
Via ZOOM	Charmaine Moeller Bina Tucker Fr. Rectorino Tolentino Fr. Terry Brock	Member, Northern Representative Member, Western Representative Bishop appointed Member Vicar General
Excused	Gregory Krabes	Bishop appointed Member (1 year leave Oct 2023)
Guests	Jenny Schroeder Kathleen Barth	Principal – St. Mary's School Principal – Immaculate Conception
Administration	Chris Dugdale Laurie Hooker	Superintendent of Schools Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:02pm

2. Prayer – St. Albert the Great - Bishop Jensen

3. Acceptance of Agenda

The Agenda for the Board meeting of November 16, 2021 was accepted.
No In-Camera meeting will be held.

4. Approval of the Minutes from October 18, 2022

Motion: CISPG BOD 2022.11.15.01
M/ Bina Tucker S/ Charmaine Moeller

That the Minutes of the Board meeting of October 18, 2022 be approved.
CARRIED

5. Final School budgets

Bishop referred to CISPG policy 207, noting since 2018 the BOD has not approved submitted school budgets. School budgets are shared with the BOD for information purposes after they have been reviewed by the Finance Office, Superintendent and approved by the local School Council.

School Council approved budgets for the 2022-2023 school year were received in good order and contained the required data. The board noted the good work done by Principals, Treasurers, School Council chairs and the Finance Officer.
Question regarding deficit budgets being presented by some schools – is this acceptable? for how long? All schools carry varying DDF balances that can be used to cover where required. Schools with deficits had rationale and initiatives to work on to change the financial outcome for the school year. The BOD will monitor this for trends and consider action if necessary to maintain fiduciary responsibility by School Councils and CISPg policies.

Motion: CISPg BOD 2022.11.15.02

M/ Fr. Rectorino Tolentino

S/ Bina Tucker

That the CISPg BOD receive the final approved 2022-2023 school budgets as submitted.

CARRIED

6. CISPg Financial Statements July – October 2022 report provided – Fr. John Garden

Motion: CISPg BOD 2022.11.15.03

M/ Colleen Easson

S/ Fr. Terry Brock

That the CISPg BOD accept the CISPg financial report as presented.

CARRIED

7. Old Business - None

8. New Business

8.1 Report on CISCBC meeting held November 3, 2022

From the recent meeting attended by Bishop Jensen, Colleen Easson, & Chris Dugdale in Vancouver – The common concern is staffing in all Dioceses. Chris is working with CISVA to collaborate and encourage Irish trained teachers to come to Canada and teach in BC. CISVA has already started the process and have successfully had LOP's granted. They are able to take a leave allowance to teach abroad. Another project that was discussed was the future building of schools, considering mixed use, sharing expertise provincially and working collaboratively to gain knowledge and collectively gain in the long run.

8.2 Letter from Notre Dame School Council – Charmaine Moeller was excused from the meeting.

Notre Dame is asking for the board to temporarily allow consideration to allow a non-Catholic to be appointed a SC member. They have exhausted all efforts to reasonably find a qualified individual.

Motion: CISPg BOD 2022.11.15.04

M/ Bina Tucker

S/ Fr. Terry Brock

That the CISPg BOD allow Notre Dame to appoint a non-Catholic to be a SC member for a period of one term(max 2 years). This position will not hold any positions of the executive council.

CARRIED

Fr. John will send a follow up letter from the BOD with the answer & terms.

9. Adjournment at 5:53pm

10. In-Camera – No in-camera meeting was held.

Next CISPG Board meeting

Tuesday January 24, 2023 BOD – 5:00pm