



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday October 18, 2022 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen	President (Chairman)
	Fr. John Garden	Secretary/Treasurer
	Colleen Easson	Bishop Appointed/CISCBC/CCSTA Representative
	Lorenzo Sia	Member, Central Representative
Via ZOOM	Charmaine Moeller	Member, Northern Representative
	Bina Tucker	Member, Western Representative
Excused	Fr. Rectorino Tolentino	Bishop appointed Member
	Fr. Terry Brock	Vicar General
	Gregory Krabes	Bishop appointed Member
Guests	Jenny Schroeder	Principal – St. Mary's School
	Kathleen Barth	Principal – Immaculate Conception
	Robin Lund	Beswick, Hildebrandt, Lund - Auditor
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:03pm

2. Prayer – Bishop Jensen – Feast of St. Luke

3. Acceptance of Agenda

The Agenda for the Board meeting of October 18, 2022 was accepted, noting an *In Camera* meeting will take place.

4. Approval of the Minutes from June 21, 2022

Motion: CISPGBOD 2022.10.18.01

M/ Colleen Easson

S/ Bina Tucker

That the Minutes of the Board meeting of June 21, 2022 be approved as circulated.
CARRIED

5. CISPG Financial Statements (report provided) Presented by Robin Lund of BHL Chartered Accounts.

Robin Lund went through the audit report and presented the audited statements for 2021-2022. She described the financial position of CISPG as very good.

Motion: CISPG BOD 2022.10.18.02

M/ Charmaine Moeller

S/ Lorenzo Sia

That the CISPG BOD approve the 2021-2022 audited financial report as presented.
CARRIED

6. Report from Superintendent of Schools – Chris Dugdale (report provided)

Schools have had successful start-ups this year. Total enrollment is static at 1577, compared to 1579 last year. Schools have had positive responses to the newly appointed LST leads. 2 schools are still looking for the right person to be an LST. The Christian Education Consultant has been well received and is available to provide resources and guidance.

7. Prepared Director Reports

7.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (report provided)

7.2 Regional Reports

7.2.1 Northern Representative – (report provided)

7.2.2 Central Representative – Lorenzo Sia (report provided)

7.2.3 Western Representative – Bina Tucker (report provided)

8. New Business

8.1 CISPG Final Budget for 2022-2023 (attached)

Motion: CISPG BOD 2022.10.18.03

M/ Colleen Easson

S/ Bina Tucker

That the CISPG final budget for 2022-2023 be approved as presented
CARRIED

9. Adjournment at 5:18pm

10. In-Camera began at 5:20pm

Next CISPG Board meeting

Tuesday November 15, 2022 BOD – 5:00pm