



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday March 14, 2023 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen Fr. John Garden Lorenzo Sia	President (Chairman) Secretary/Treasurer Member, Central Representative
Via ZOOM	Fr. Rectorino Tolentino Fr. Terry Brock Bina Tucker Colleen Easson Charmaine Moeller	Bishop appointed Member Vicar General Member, Western Representative Bishop Appointed/CISCBC/CCSTA Representative Member, Northern Representative
Excused	Gregory Krabes	Bishop appointed Member (1 year leave Oct 2023)
Guests via ZOOM	Jenny Schroeder Kathleen Barth	Principal – St. Mary's School Immaculate Conception School
Administration	Chris Dugdale Laurie Hooker	Superintendent of Schools Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer – - Bishop Jensen – Lenten Prayer

3. Acceptance of Agenda

The Agenda for the Board meeting of March 14, 2023 was accepted.
No In-Camera meeting will be held.

4. Approval of the Minutes from January 24, 2023

Motion: CISPG BOD 2023.03.14.01

M/ Colleen Easson

S/ Charmaine Moeller

That the Minutes of the Board meeting of January 24, 2023 be approved.
CARRIED

5. CISPG Financial Statements January 2023 report provided – Fr. John Garden

Motion: CISPG BOD 2023.03.14.02

M/ Bina Tucker

S/ Fr. Rectorino Tolentino

That the CISPG BOD accept the CISPG financial report as presented.
CARRIED

Report from Superintendent of Schools – Chris Dugdale

Chris noted from the report – the women’s retreat at Rockridge has seen keen interest to attend from several staff. Two CISPg schools did “Toonies for Tuition” fundraising this year. Building on great results from this year’s Faith formation, the 2023-2024 Faith Formation program is in the planning stages with Bishop, Chris, Melodie and Fr. Ken. The first of the 5-year term contracts for non-Catholic teachers are expiring on June 30, 2023. 3 staff have become Catholics, so they are now on continuing contracts. We currently have 3 teachers that are looking to renew for another 5-year term.

7. Prepared Director Reports

7.1 CISCBC/CCSTA – Colleen Easson – Bishop appointed (report provided)

7.2 Regional Reports

7.2.1 Northern Representative – Charmaine Moeller (report provided)

7.2.2 Central Representative – Lorenzo Sia (report provided)

7.2.3 Western Representative – Bina Tucker (report provided)

8. New Business

8.1 RESP information – Charmaine Moeller (information package included).

The Canada Learning Bond is an incentive for low-income families to save for post-secondary education. The government program will afford up to \$2000 to be used to help pay for post-secondary education. The Board supports the information being shared with Principals to circulate to families in their schools.

8.2 CISPg emails for directors

For consistency and to prevent spam in personal emails, CISPg will set up emails for the directors. Laurie will arrange this with tech support.

8.3 Request from St. Joseph’s Smithers

Bishop read a letter from St. Joseph’s School requesting an exemption to allow a non-Catholic individual to serve a term on their school council.

Motion: CISPg BOD 2023.03.14.03

M/ Fr. John Garden

S/ Fr. Terry Brock

That the CISPg BOD allow St. Joseph’s School to appoint a non-Catholic to be a SC member for a period of one term (2 years). This appointment does not permit the individual to hold any position on the council executive.

CARRIED

Fr. John will send a follow-up letter from the BOD with the positive answer and terms.

9. Adjournment at 5:27pm

10. In-Camera – No in-camera meeting was held.

Next CISPg Board meeting

Tuesday May 16, 2023 BOD – 5:00pm