



DELEGATION REPRESENTATION TO THE BOARD OF DIRECTORS OR LOCAL SCHOOL COUNCILS

Policy and Procedures 106

Rationale

Board and council meetings are open to the public. Individuals or groups may make representation through the presentation of a written text.

Policy

The CISPG board and local school council may receive requests from individuals or groups to address meetings, provided advance notice and written texts are provided.

Procedures

1. Delegations to appear must:
 - 1.1. notify the Chair of the Board or School Council in writing at least one week prior to the meeting date;
 - 1.2. name the spokesperson and the subject of the presentation;
 - 1.3. present a written statement in advance for circulation with the agenda.
2. A delegation which presents itself at a meeting without prior notice will not be received.
3. There will be no debate on the issue between members of Council/CISPG Board and the presenters, but council/board members may seek clarification through questions to the presenter.
4. Delegations will be limited to a spokesperson and two others.
5. A response from the Board or Council will be provided in writing, usually prior to the next regular meeting.

<i>References:</i>	<i>Date:</i> August 2023
	<i>Revisions:</i>