



Rationale

The school has a responsibility to maintain a safe and organized environment and from time to time it may be necessary to search student lockers. The desks, bins or similar school property are school property and therefore may be subjected to periodic searches.

Policy

Student property may be subject to unannounced searches from time to time, as may be considered appropriate.

Procedure

1. School officials shall attempt at all times to protect the student's right to privacy.
2. When it is deemed necessary to search a student or student property:
 - 2.1. the student should be present during the search, whenever possible
 - 2.2. the student's consent to search the property should be sought whenever possible
 - 2.3. in addition to the searcher, at least one (1) other adult shall be present when the search takes place.
3. If the proposed search involves a suspicion of criminal activity, the police shall be informed, and they shall conduct the search.
4. Whenever possible, the parent(s) or legal guardian of the student shall be informed of the search, and the reason for it, **prior** to the search being taken.
5. The grounds for conducting a search shall be recorded, **in writing**, by the principal and kept on file for future reference.
6. Students and their parents or guardians shall be informed at the beginning of each school year, regarding this policy, stating that "student property is subject to periodic searches for the purpose of student safety as determined by the principal".

References:	Date: August 2023
	Revisions: