



Rationale

The health, safety, and well being of the students will be of prime importance to all school employees. In this, as other matters involving students, they are required to act in the same manner as would a reasonable and prudent parent.

Policy

The CISPG Board of Directors and its employees shall provide for the health, safety, and well being of students during the time they are entrusted to their care.

Procedures

1. All school employees in respect to the health of the students, will act in the same manner as would a reasonable and prudent parent in a given situation.
2. Parents or guardians will be notified of any significant illness or injury immediately appropriate documentation must be completed at the school level and submitted to CISPG and the insurance company.
3. Medication will not be given or administered to a student by school employees unless a situation that necessitates immediate action to support a student's well being is required.

3.1. Administration of Prescription Drugs to Students

- 3.1.1. If a student who is incapable of self-administration must receive medication prescribed by a medical practitioner during the school day or during an extra-curricular or co-curricular activity, the principal may agree to provide a monitoring function.
- 3.1.2. Where a staff member assumes the responsibility of administration of medication, it is essential that medical directions be obtained and followed explicitly, and that a medical and parental permission form be on file.
- 3.1.3. Principals shall ensure that staff monitoring the administration of any medication are informed in advance concerning possible reactions which may occur, and the appropriate procedures to follow. Parents or guardians, the student's physician, or personnel of a health unit should be consulted as necessary.

3.2. Life Threatening Medical Conditions

- 3.2.1. The principal, through registration procedures and in consultation with parents or guardians, shall attempt to identify any students who are subject to medical conditions which may be life-threatening and who, therefore, may require specific medical attention.
- 3.2.2. Having secured advice in such cases, the principal shall attempt to ensure that all who may be involved with the student, (e.g. school staff, volunteers, bus drivers, and substitutes) are informed concerning any required emergency procedures.
- 3.2.3. Specific instruction by medically qualified personnel should be sought for staff

members who may be required to apply respiratory equipment or give injections, (e.g., severe allergic reactions etc.).

3.3. Serious Injury or Accident

In the event of serious injury or accident the following procedures should be followed.

- 3.3.1. The staff member should apply first aid treatment if required and practical, and if the staff member is competent to do so.
- 3.3.2. In all instances of serious injury, the staff member should stay with the injured person and direct a responsible person to notify parents or guardians.
- 3.3.3. If practical and possible, the paramedics should be called to arrange for treatment and transportation to the nearest medical facility.
- 3.3.4. In the event that paramedics are not available, (e.g. camping trips, or excursions) appropriate arrangements should be made to access medical attention or transport the injured student to a medical facility.

3.4. Non-Prescription Drugs

- 3.4.1. Non-prescription drugs shall not be administered to any student without parental permission.

3.5. Legal Consent for Medical Treatment

Under no circumstances will employees of the local school council or CISPG give legal consent to medical treatment of students in their charge. In the event medical treatment is refused by a medical practitioner because of a lack of valid consent, the employee shall:

- 3.5.1. defer the opinion of the medical practitioner
- 3.5.2. advise the principal (or designate) of the problem and the recommendation of the medical practitioner
- 3.5.3. continue to attempt to contact the parents or legal guardians.

References:	Date: August 2023
	Revisions: