



Policy

The principal will determine the need for and the employment of substitute support staff in accordance with the following procedures.

Procedures

1. The principal will advertise for the position.
2. The principal, pastor, and School Council Chairperson or designate, will interview the applicants, and prepare a list of approved candidates. The principal will hire from this list.
3. The substitute must meet the requirements of the criminal record review prior to employment.

References:	Date: August 2023
	Revisions: