



The Code of Canon Law outlines the role of the Pastor as the spiritual leader and representative of the Bishop in the parish community entrusted to his care

Responsibility for governance of the school is vested with the CISPG Board of Directors, which exercises its mandate through School Councils, of which the Pastor is an ex officio member. The CISPG Board of Directors adopts policies and procedures, for the schools. School Councils implement the policies of the CISPG Board of Directors and develop local policies as needed.

1. The Pastor shares responsibility with the other members of the School Council for the overall operation and maintenance of the school facility.
2. By virtue of the bylaws of the CISPG, the Pastor of every Parish with a School is a member of the Society. The Pastor is an ex officio member of the School Council, as well as any committee formed by the Council. The Pastor should provide spiritual formation to the School Council members and help them become more effective in their role.
3. The Pastor, Principal and Chairperson should form an admission committee for new students to the school. The Pastor should be informed before the dismissal of a student from the school.
4. The Pastor must play a role in the hiring of all staff for the school as per CISPG Policy. His role is specific to assessing the applicant's Catholicity and qualification to teach the Faith.
5. The Pastor must be informed of the decision to terminate a staff member.
6. The administration of the school on a day-to-day basis is the responsibility of the Principal. The Pastor should provide support and spiritual formation to the principal for his or her exercise of leadership in the school.
7. The Pastor must be part of the selection committee for choosing a new Principal.
8. The Pastor must provide spiritual support and formation to the staff to help them fulfill their role as Catholic educators.
9. The Pastor must be knowledgeable of the diocesan-approved Christian Education Curriculum in the school. At the invitation of a staff member, pastors may provide instruction and support to teachers and students and lead liturgical services.
10. The Pastor must ensure that the school does not become a separate community, but rather that it is integrated into the liturgical, apostolic, charitable, and social life of the Parish. The Pastor should regularly promote the school to ensure that the largest number of children can receive a Catholic education.

11. Pastors should actively seek opportunities to build life-giving relationships with staff, students, and parents.

<b>References:</b>	<b>Date:</b> August 2023
	<b>Revisions:</b>