



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday December 5, 2023 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen	President (Chairman)
	Fr. John Garden	Secretary/Treasurer
Via ZOOM	Chris Dugdale	Superintendent of Schools
	Fr. Terry Brock	Vicar General
	Gregory Krabes	Bishop-appointed member
	Bina Tucker	Member, Western Representative
	Lorenzo Sia	Member, Central Representative
Excused	Charmaine Moeller	Member, Northern Representative
	Richard Klein	Bishop-appointed member
Administration	Laurie Hooker	Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer – Bishop Jensen – prayer for Moeller family intentions

3. Acceptance of Agenda

The Agenda for the Board meeting of December 5, 2023 was accepted, noting an *In Camera* meeting will take place.

4. Approval of the Minutes from October 10, 2023

Motion: CISPG BOD 2023.12.05.01

M/ Fr. Terry Brock

S/ Lorenzo Sia

That the Minutes of the Board meeting of October 10, 2023 be approved as circulated.
CARRIED

5. Final school budgets – (PDFs provided)

Motion: CISPG BOD 2023.12.05.02

M/ Bina Tucker

S/ Fr. John Garden

That the CISPG BOD receive the final approved 2023-2024 school budgets as submitted.
CARRIED

6. CISPG Final Budget for 2023-2024 (attached)

Motion: CISPG BOD 2023.12.05.03

M/ Fr. Terry Brock

S/ Lorenzo Sia

That the CISPG BOD approve the final CISPG 2023-2024 budget as submitted.
CARRIED

7. CISPg Financial Statements (report provided)

Motion: CISPg BOD 2023.12.05.04

M/ Fr. Terry Brock

S/ Bina Tucker

To receive the October 2023 CISPg financial statements as presented.

CARRIED

7.1 Temporary Treasurer replacement

Fr. John Garden will be on sabbatical for 3 months beginning January 2024. In his absence, it would be good to have another member to report at BOD meetings. If anyone is interested, please send Bishop Jensen an email. Chris added the CISPg FO is also available to provide explanation if needed.

8. Report from Superintendent of Schools – Chris Dugdale (report provided)

An error in the name of the host family in the report for the St. Mary's practicum will be corrected to the Hodgson family.

9. Prepared Director Reports

9.1 Regional Reports

9.1 Northern Representative – Charmaine Moeller (report provided)

9.2 Central Representative – Lorenzo Sia (report provided)

9.3 Western Representative – Bina Tucker (report provided)

10. Sisters of St. Ann Award

Bishop Jensen read the thank-you card from Colleen Easson, who has been chosen as the award recipient for 2024. Chris will take part in presenting the award and Bishop Jensen will be in attendance.

11. Catholic Independent Schools Committee of BC Rep (CISCBC)

Chris encouraged directors or others from their community to consider being the CISPg representative on the CISCBC BOD. Every Catholic school in the Province of BC is eligible for membership in the CISCBC through one of the five dioceses in which it is geographically located. Each diocese shall be allowed two members to the Committee: one as the superintendent and one as a representative of the diocesan community. Members will report to and take direction from the Board of Directors of their CIS Society.

The role includes:

- ✓ Attend meetings in person two days in Vancouver in early Nov and a half day virtually in May.
- ✓ Meet with reps from each diocese, the BC Bishops and Superintendents to discuss Catholic education at the provincial level.
- ✓ Experience with governance and/or a school council/Board an asset.

12. Adjournment at 5:25pm

13. In-Camera – meeting held

Next CISPg Board meeting

Tuesday January 30, 2024 BOD – 5:00pm