



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday October 10, 2023 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen	President (Chairman)
	Fr. John Garden	Secretary/Treasurer
	Fr. Rectorino Tolentino	Bishop-appointed member
	Colleen Easson	Bishop-appointed member/CISCBC/CCSTA
	Lorenzo Sia	Member, Central Representative
Via ZOOM	Charmaine Moeller	Member, Northern Representative
	Bina Tucker	Member, Western Representative
Excused	Fr. Terry Brock	Vicar General
	Gregory Krabes	Bishop-appointed member
Guests	Ruthanne Ciccone	Principal – Annunciation School
	Taylor Turkington	Beswick, Hildebrandt, Lund - Auditor
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:25pm

2. Prayer – Bishop Jensen – Prayer for Peace

3. Acceptance of Agenda

The Agenda for the Board meeting of
October 10, 2023 was accepted, noting NO *In Camera* meeting will take place.

4. Approval of the Minutes from June 20, 2023

Motion: CISPG BOD 2023.10.10.01

M/ Colleen Easson

S/ Lorenzo Sia

That the Minutes of the Board meeting of June 20, 2023 be approved as circulated.
CARRIED

5. CISPGB Financial Statements (report provided) Presented by Taylor Turkington of BHL Chartered Accounts.

Taylor Turkington went through the audit report and presented the audited statements for 2022-2023. He noted minimal adjustments and a clean audit was achieved.

Motion: CISPGB BOD 2023.10.10.02

M/ Colleen Easson

S/ Fr. Rectorino Tolentino

That the CISPGB BOD approve the 2022-2023 audited financial report as presented.

CARRIED

6. Report from Superintendent of Schools – Chris Dugdale (report provided)

Hiring teachers takes a good majority of time, this September all schools were fully staffed. From the hire list many are 1-year terms so looking to fill those openings for September 2024. Chris shared the *Holy Moments* book, he explained how the CISPGB team has been encouraging and implementing the concept in their schools with staff, students and parents.

7. Prepared Director Reports

7.1 CISCBC/CCSTA – Colleen Easson – Bishop-appointed (report provided)

7.2 Regional Reports

7.2.1 Northern Representative – Charmaine Moeller (report provided)

7.2.2 Central Representative – Lorenzo Sia (No report provided)

7.2.3 Western Representative – Bina Tucker (report provided)

8. New Business

Thanks to retiring members

Colleen Easson has served Catholic education in the Diocese of Prince George for 40 years, 26 of them on school council. Colleen also served on the CISCBC Board of Directors and represented BC at the CCSTA Board table. Bishop commended Colleen on her long service and good work.

Fr. Rectorino Tolentino has served on the Board for 16 years, Bishop thanked Fr. Rector for his input and participation over his time on the CISPGB BOD.

9. Adjournment at 5:45pm

10. No In Camera meeting

Next CISPGB Board meeting

Tuesday December 5, 2023 BOD – 5:00pm