



*Catholic Independent Schools, Diocese of Prince George
(CISPG)*

PRINCIPAL VACANCY (K-7) AUGUST 1, 2024

Sacred Heart School, Prince George BC

[Sacred Heart Catholic School](#) offers a dynamic, relevant and faith based Catholic education to approximately 170 students in grades K – 7. The school has a very strong sense of community and has grown steadily in student enrollment over the years.

Sacred Heart School is in Prince George BC, the vibrant hub of central British Columbia at the confluence of the Fraser and Nechako Rivers. Prince George has many outdoor pursuits like fishing, camping, hiking, and skiing; see [All about Prince George](#). The community is very proud and supportive of Sacred Heart School, one of three Catholic schools in Prince George BC.

The successful candidate will possess demonstrated leadership ability in promoting success for all learners within a safe and nurturing Catholic community. They must have experience connecting with local First Nations communities and integrating the First Peoples' Principles of Learning.

QUALIFICATIONS:

- An active practicing Catholic who is a role model in the school, parish and community
- Possession of, or working towards, a Master's degree in Education or related field
- Preferred five years of successful teaching experience
- Successful school administration and/or leadership experience
- Demonstrated leadership in innovative practice and an understanding of the BC Curriculum
- Demonstrated ability to work collaboratively
- Superior skills in communication and problem-solving
- Demonstrated commitment to a culture of continuous learning and professional growth
- Proven commitment to advocating for Catholic schools

Qualified applicants are requested to complete the following:

- Cover letter: Describe why you are interested in an administrative position with CISPG and why you think that you would be well suited to this position. Include your philosophy of Catholic educational leadership.
- Résumé/Career Portfolio of experience and qualifications pertinent to the position
- [Principal application](#) online and [Pastor Reference](#)
- Three professional references from people who can comment on your teaching, leadership experience and/or faith. This should include your current supervisor, someone with whom you have worked in a leadership capacity, and your pastor (please ensure that your pastor receives the online Pastor Reference Form available from the website).

Questions can be directed to the Superintendent, Mr. Chris Dugdale, by emailing cdugdale@cispq.ca or by phoning 250-964-5642.

This position will remain open until filled.