



**CATHOLIC INDEPENDENT SCHOOLS  
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING  
Tuesday March 12, 2024 – 5:00pm  
Pastoral Centre Board Room & ZOOM**

**MINUTES**

**In Attendance:**

Bishop Stephen Jensen      President (Chairman)

**Via ZOOM**

Charmaine Moeller      Member, Northern Representative  
Richard Klein      Bishop-appointed member

**Excused**

Gregory Krabes      Bishop-appointed member  
Fr. John Garden      Secretary/Treasurer

**Absent**

Bina Tucker      Member, Western Representative  
Lorenzo Sia      Member, Central Representative  
Fr. Terry Brock      Vicar General

**Administration**

Chris Dugdale      Superintendent of Schools  
Laurie Hooker      Executive Assistant (Recording)

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**1. Call to Order - The meeting was called to order at 5:02pm**

**Prayer** – Bishop Jensen – Prayer for the sick.

**2. Acceptance of Agenda**

The Agenda for the Board meeting of March 12, 2024 was accepted, noting an *In Camera* meeting will take place

**3. Approval of the Minutes from January 30, 2024**

Motion: CISPG BOD 2024.03.12.01  
M/ Richard Klein      S/ Bishop Jensen  
That the Minutes of the Board meeting of January 30, 2024 be approved as circulated.  
CARRIED

**4. CISPG Financial Statements (report provided)**

Motion: CISPG BOD 2024.03.12.02  
M/ Charmaine Moeller      S/ Richard Klein  
To receive the January 2024 CISPG financial statements as presented.  
CARRIED

**5. Report from Superintendent of Schools – Chris Dugdale (report provided)**

Chris asked for continued prayer for the 2024-2025 hiring season. The competition is fierce with applicants getting multiple offers across the country.

CISPG is investing in early learning literacy resources and materials related to the UFLI program. Each school will be able to start the purchase of materials while others that have already been using the program will be able to increase their materials and resources.

St. Mary's university in Calgary has practicum placements available to our schools. They are placed from mid-October to mid-December. We will seek sponsor teachers and then find a homestay placement for the 8-week period.

Please share the St. Mark's invitation to catholic educators for their upcoming sessions – There are scholarships available, and the Religious Education Trust fund is also available to assist.

Learning Resource Teachers are asking for more support by way of professional development specific to their needs.

## **6. Prepared Director Reports**

At this time BC does not have a Rep at the CCSTA level – A reminder this opportunity is available should anyone be interested.

### **Regional Reports**

**6.1 Northern Representative – Charmaine Moeller** (Report provided)

**6.2 Central Representative – Lorenzo Sia** (No report)

**6.3 Western Representative – Bina Tucker** (No report)

## **7. Adjournment at 5:18pm**

## **8. In-Camera – meeting held**

### **Next CISPG Board meeting**

Tuesday May 14, 2024 BOD – 5:00pm