



Policy

The Board of Directors of CISPG supports the religious education of staff. To encourage and ensure this growth and formation financial support may be provided by applying to the [Religious Education Trust Fund](#).

Procedures

1. Staff wishing to apply to the Religious Education Trust (RET) Fund must complete application found here on this [link](#).
2. Applications shall be made to the RET Committee with a cover letter as per application requirements.
3. Any staff member who completes a Religious Education course or courses will submit the final grades to the RET committee care of the Diocesan Finance Officer. According to the Religious Education Trust's policy, the cost of approved applications will be shared by the applicant, the employer and the RET, each paying one third of the amount.

References:	Date: August 2023
	Revisions: June 17, 2025