



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday June 18, 2024 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen	President (Chairman)
	Lorenzo Sia	Member, Central Representative
Via ZOOM	Fr. Terry Brock	Vicar General
	Charmaine Moeller	Member, Northern Representative
	Bina Tucker	Member, Western Representative
	Fr. John Garden	Secretary/Treasurer
	Gregory Krabes	Bishop appointed Member
	Richard Klein	Bishop appointed Member
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:00pm

2. Prayer – Bishop Jensen

3. Acceptance of Agenda

The Agenda for the Board meeting of June 18, 2024 was accepted, noting an *In-Camera* session today

4. Approval of the Minutes from May 14, 2024

Motion: CISPGBOD 2024.06.18.01

M/ Richard Klein S/ Charmaine Moeller

That the Minutes of the Board meeting of May 14, 2024 be approved
CARRIED

5. CISPGB Financial Statements (report provided)

Motion: CISPGBOD 2024.06.18.02

M/ Gregory Krabes S/ Fr. Terry Brock

To receive the CISPGB financial statements as presented.
CARRIED

6. Preliminary 2024 – 2025 school budgets for review (files provided)

Motion: CISPGBOD 2024.06.18.03

M/ Bina Tucker S/ Fr. Terry Brock

To receive the 2024-2025 school preliminary budgets as presented.
CARRIED

7. Report from Superintendent of Schools – Chris Dugdale (report provided)

Hiring and attracting teachers remains to be the main focus of the work being done by CISPG office. Melodie's report contains details about the support provided by her role as Christian Education Consultant.

8. Prepared Director Reports

8.2 Regional Reports

8.2.1 Northern Representative – Charmaine Moeller (report provided)

8.2.2 Central Representative – Lorenzo Sia (NO report provided)

8.2.3 Western Representative – Bina Tucker (report provided)

9. New/Old Business

9.1 CISPG Policy #476 – Bullying & Harassment & Discrimination Prevention

BOD invited to attend the July 4th BHD session with Pastors and Principals. This session will be facilitated by HR consultant Trudy Langthorne. If interested, email Laurie to attend the 2-hour session 1:30 – 3:30pm

9.2 CISPG Policy 316a – Video Surveillance (file provided)

This policy has been developed to be parallel with the Diocese's, so the parishes have the same expectations. The 2 amendments in 2A & 4A were accepted.

Motion: CISPG BOD 2024.06.18.04

M/ Fr. John Garden

S/ Gregory Krabes

That Policies 476 – Bullying & Harassment & Discrimination Prevention and Policy 316a – Video Surveillance be approved and implemented in the Policy Manual.

CARRIED

9.3 Board members invited to share Holy Moments from this year

Fr. John shared a HM at IC, watching the Arts and Entertainment show. He was moved by watching how the students so easily incorporated students among them with diverse disabilities by supporting and encouraging them.

Bina noted many HMs in her regional report this month.

Charmaine and her family were blown away by the generosity of the Notre Dame community holding a fundraising event to help the Moeller family's son with his cancer care.

Richard noted seeing the Grad 12 Grads return to Veritas to remember where their education began and thank the teachers and staff for their time and influence.



Veritas School Terrace

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Congratulations to the Terrace Grade 12 Grads, especially those who attended Veritas School!



10. Adjournment at 5:40pm

11. In-Camera

Next meetings: Tuesday October 22nd regular meeting 5pm and AGM 6pm