



**CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE**

**BOARD OF DIRECTORS' MEETING
Tuesday October 22, 2024 – 5:00pm
Pastoral Centre Board Room & ZOOM**

MINUTES

In Attendance:

Present	Bishop Stephen Jensen	President (Chairman)
	Fr. John Garden	Secretary/Treasurer
	Lorenzo Sia	Member, Central Representative
Via ZOOM	Charmaine Moeller	Member, Northern Representative
	Bina Tucker	Member, Western Representative
	Gregory Krabes	Bishop-appointed member
Absent Regrets	Fr. Terry Brock	Vicar General
	Richard Klein	Bishop appointed member
Guests	Taylor Turkington	Beswick, Hildebrandt, Lund - Auditor
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)

1. Call to Order - The meeting was called to order at 5:02pm

2. Prayer – Bishop Jensen – Prayer – Feast of St. John Paul

3. Acceptance of Agenda

The Agenda for the Board meeting of October 22, 2024 was accepted, noting an *In Camera* meeting will take place.

4. Approval of the Minutes from June 18, 2024

Motion: CISPG BOD 2024.10.22.01

M/ Gregory Krabes

S/ Fr. John Garden

That the Minutes of the Board meeting of June 18, 2024 be approved as circulated.
CARRIED

- 5. CISPG Financial Statements** (report provided) Presented by Taylor Turkington of BHL Chartered Accounts.
Taylor Turkington went through the audit report and presented the audited statements for 2023-2024. He noted minimal adjustments, and a clean audit was achieved.

Motion: CISPG BOD 2024.10.22.02

M/ Bina Tucker

S/ Gregory Krabes

That the CISPG BOD approve the 2023-2024 audited financial report as presented.
CARRIED

5.1 CISPG final 2024-2025 Budget for approval

Motion: CISPG BOD 2024.10.22.03

M/ Gregory Krabes

S/ Charmaine Moeller

That the CISPG BOD approve the 2024-2025 CIS budget as presented.
CARRIED

- 6. Report from Superintendent of Schools – Chris Dugdale** (report provided)
Chris highlighted the Co-Missioning Day hosted by Veritas in Terrace. The Hallow App was launched as a takeaway for all staff and pastors. The CISPG directory appreciated, it is nice to put faces to names and a little bio. Chris also noted the administrative assistants, LRT's along with new teaching staff to CISPG and all LOP's have had in person or online meetings to begin the school year. All groups expressed gratitude for the information opportunity to meet and connect. A strong start up for 2024.

7. Prepared Director Reports

Regional Reports

7.1 Northern Representative – Charmaine Moeller (report provided)

7.2 Central Representative – Lorenzo Sia (report provided)

7.3 Western Representative – Bina Tucker (report provided)

8. New Business

CISBCC member representing CISPG announcement

Bina Tucker has accepted the opportunity to represent CISPG at the provincial level on the Catholic Independent Schools British Columbia Committee

9. Adjournment at 5:29pm

10. In Camera meeting commenced

Next BOD meeting Tuesday November 26, 2024 BOD