CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE

BOARD OF DIRECTORS' MEETING
Tuesday December 2, 2025 – 5:00pm
Via Teams

MINUTES

In Attendance:

	Bishop Stephen Jensen	President (Chairman)
Via TEAMS	Fr. John Garden	Secretary/Treasurer
	Fr. Terry Brock	Vicar General
	Graham Pollard	Member, Western Representative
	Gregory Krabes	Bishop-appointed member
Excused	Richard Klein	Bishop-appointed member
	Charmaine Moeller	Member, Northern Representative
	Joe Pereira	Member, Central Representative
Guest	James Fowlie	PG Diocesan Delegate for Finance and Administration
Administration	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)

1. **Call to Order - The meeting was called to order at 5:00pm**
2. **Prayer –** Bishop Jensen – Jubilee Prayer
3. **Acceptance of Agenda**

   The Agenda for the Board meeting of December 2, 2025 was accepted, with an additional item and noting an *In Camera* meeting **will take place**.
4. **Approval of the Minutes from October 21, 2025**

   Motion: CISPG BOD 2025.12.02.01
   M/ Gregory Krabes S/ Fr. Terry Brock

   That the Minutes of the Board meeting of October 21, 2025 be approved as circulated. CARRIED
5. **Legal position of the Diocese and CISPG –** James Fowlie

   James gave an update on the court cases pending or underway against the diocese and CISPG. In the new year the diocese will begin communicating more information to parishioners.
6. **Final school budgets – (PDFs provided)**

   No discussion on the school budgets.

   Motion: CISPG BOD 2025.12.02.02
   M/ Fr. Terry Brock S/ Graham Pollard
   That the CISPG BOD receive the final School Council approved 2025-2026 school budgets as submitted. CARRIED

7. **CISPG Financial Statements** (report provided)

Motion: CISPG BOD 2025.12.02.03 M/ Fr. Terry Brock S/ Gregory Krabes That the CISPG BOD approve the October 2025 financial report as presented. CARRIED

Motion: CISPG BOD 2025.12.02.04 M/ Fr. John Garden S/ Gregory Krabes That the CISPG BOD transfers $20K from DDF Savings to DDF Legal Reserve as internally restricted funds. CARRIED

8. **Report from Superintendent of Schools – Chris Dugdale** (report provided)
   Chris highlighted the amount of Inclusive Education Funding, showing the comparison since he began with CISPG in 2013. Chris also noted that along with the number of funded students all school have students who are designated without funding from the Ministry; these students are an additional 50. There is also a great number of undesignated students that receive support in every school.

9. **Prepared Director Reports**

   Regional Reports

   9.1 Northern Representative – Charmaine Moeller (excused)

   9.2 Central Representative – Joe Pereira (report provided)

   9.3 Western Representative – Graham Pollard (report provided)

10. **Adjournment at 5:41pm**

11. **In Camera meeting – Meeting commenced at 5:42pm**

Next BOD meeting Tuesday January 27, 2026