PRINCIPAL /TEACHER MOVING EXPENSES

Policy and Procedures 208

Policy

The provision of funds to cover moving expenses is not normally available to teachers. However, in times of recruitment difficulties, such assistance may be offered by the School Council. Individual cases will be determined based on distance to travel and number of local candidates.

Procedures

1. Moving expenses are tax deductible under the rules and regulations of Canada Customs and Revenue Agency (CCRA).

2. A School Council can approve moving expenses for a principal or teacher who moves to their community for employment in a Catholic School.
   The employee must provide receipts for the moving expenses to the school by September 30 of the year of hire.

3. If the principal or teacher ceases to be employed in the first year of employment, then a portion of the moving expenses, determined by the School Council, will be reimbursed, and be paid back to the school.

References:	***Date:*** August 2023
	Revisions: *May 15, 2026*