CATHOLIC INDEPENDENT SCHOOLS SOCIETY
DIOCESE OF PRINCE GEORGE

ANNUAL GENERAL MEETING
Tuesday, October 20, 2026 – 6:00pm
Pastoral Centre Board Room

MINUTES

Present:	Bishop Stephen Jensen	President (President)
TEAMS Meeting	Graham Pollard	Western representative
	Gregory Krabes	Bishop appointed representative
	Richard Klein	Bishop appointed representative
	Joe Periera	Central representative
	Fr. Matthew Bellerive	Vice Chancellor
Administration:	Chris Dugdale	Superintendent of Schools
	Laurie Hooker	Executive Assistant (Recording)
Guests	Taylor Turkington	BHL Auditor
	Kathleen Barth – Immaculate Conception School Principal	
	Cara Polanin – St. Joseph's School Principal	
	Chris Reilly – St. Anthony's School Principal Kitimat	
Excused	Fr. John Garden	Chancellor/Treasurer
	Fr. Terry Brock	Vicar General
	Charmain Moeller	Northern representative

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1. **Call to Order** at 6:03pm by Bishop Jensen

2. **Statement of the Rules of Order**
   Chair noted Robert's Rules of Order will be followed for this AGM meeting.

3a) Introduction of CIS Board Members

Bishop Stephen Jensen – President
Fr. Matthew Bellerive – Vice Chancellor
Fr. Terry Brock – Vicar General (Excused)
Charmaine Moeller – Northern Rep – 2-year term ending October 2026 (Excused)
Joe Periera – Central Rep – 2-year term ending October 2026
Graham Pollard – Western Rep – 2 Year term ending October 2026

3b) CIS Administration Personnel

Chris Dugdale – Superintendent of Schools
Laurie Hooker– Executive Assistant

3c) In attendance by Teams

- Fr. Vener Sabacan – Notre Dame Parish – Dawson Creek
- Fr. Aruldhas Lucas – Sacred Heart Cathedral Parish – Prince George

- Fr. Rectorino Tolentino – Sacred Heart Cathedral – Prince George
- Fr. Dominic Apaatah – Christ the King Parish - Kitimat
- Pauline Gerwien – SC Chair Notre Dame School Dawson Creek

4. Adoption of Agenda

Motion: CISPG BOD AGM 2026.10.20.01
M/ Joe Periera S/ Fr. Matthew Bellerive

That the Agenda for the CISPG AGM meeting of October 20, 2026 be approved as presented.
CARRIED

5. Adoption of Minutes of 2025 AGM Meeting

Motion: CISPG BOD AGM 2026.10.20.02
M/ Gregory Krabes S/Graham Pollard
That the Minutes for the CISPG AGM meeting of October 21, 2025 be approved as circulated with one correction – taking out the word "members" in attendance.
CARRIED

6. Audited Financial Report for 2025–2026

Taylor Turkington of BHL Chartered Professional Accountants
Taylor reviewed the audit report and presented the audited financial statements for the 2025–2026 fiscal year, confirming that the organization remains in a strong financial position.

Motion: CISPG BOD AGM 2026.10.20.03
M/ Fr. Matthew Bellerive S/ Graham Pollard

That the 2025-2026 audited financial report approved by the BOD be accepted as presented.
CARRIED

7. Appointment of Auditors for CISPG 2026 - 2027

Motion: CISPG BOD AGM 2026.10.20.04
M/ Fr. Matthew Bellerive S/ Gregory Krabes

To appoint Beswick, Hildebrandt, Lund CPA as Auditors for the 2026-2027 fiscal reviews.
CARRIED

8. Presentation of CISPG Board Approved Budget for 2026–2027 as information

Motion: CISPG BOD AGM 2026.10.20.05
M/ Fr. Matthew Bellerive S/ Joe Periera

To receive the CISPG approved budget for 2026-2027 as presented.
CARRIED

9. Prepared Reports

9.1 President's 2025-2026 AGM report provided by Bishop Jensen

9.2 Superintendent's 2025-2026 AGM report provided by Chris Dugdale

10. Election of Regional Representatives

Appointment by acclamation members from the North, Central and West Deaneries to take place

Bishop thanked Charmaine Moeller for her time and commitment to CISPG BOD.

Motion: CISPG BOD AGM 2026.10.20.06
M/ Fr. Matthew Bellerive S/ Gregory Krabes

To accept by appointment, Graham Pollard from the West, Joe Pereira from the Central and Pauline Gerwin from the Northern regions as directors for two-year terms ending October 2028.
CARRIED

11. Meeting dates for 2026-2027

Meeting dates for upcoming 2026-2027 BOD meetings dates
BOD meetings will begin <u>at 4:00pm</u>

Tuesday December 8, 2026 BOD
Tuesday January 26, 2027 BOD
Tuesday March 9, 2027 BOD
Tuesday May 4 2027 BOD
Tuesday June 15, 2027 BOD
Tuesday October 19, 2027 BOD and AGM

Leadership Team meeting <u>7:00pm start</u>

Tuesday November 17, 2026 CISPG Leadership Team meeting

School Council Chairs, Pastors with Schools, BOD, School Principals
Please send agenda items to Bishop Jensen.

Tuesday November 16, 2027 CISPG Leadership Team meeting

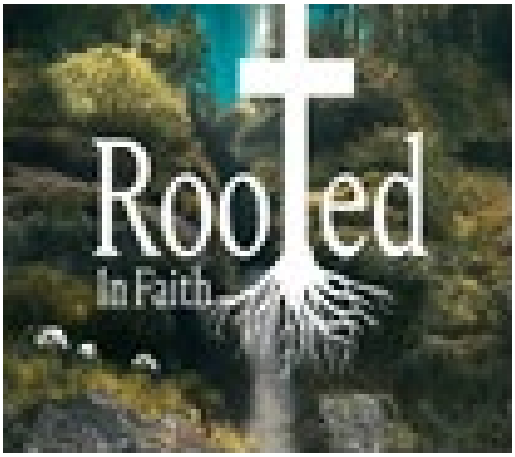
13. Motion to Adjourn

Motion: CISPG BOD AGM 2026.10.20.07
M/ Joe Periera S/ Fr. Matthew Bellerive

To adjourn 2026 AGM meeting
CARRIED

Adjourned at 6:18pm

BOLD INTENTIONAL FAITH FORMATION
INNOVATIVE LEARNING
HEALTHY COMMUNITIES


Rooted
In Faith